



**NOTICE TO PROCEED**

12 DEC 2023

**PALM BEACH RESORT INC.**  
Hugom, San Juan, Batangas

**Attention: JUSTINE INOVIO**

Gentlemen/Mesdames: .

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for the Conduct of Year End Review for City Administrator's Office, Ugnayan sa Pasig** under Lease Contract No. **100-23-10-7849** has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**<sup>ph</sup>  
City Administrator

Conforme:   
**JUSTINE INOVIO**  
Authorized Representative  
**PALM BEACH RESORT INC.**

Date: 12-12-23